

## FINMERE PARISH COUNCIL

### Minutes of meeting held on 5<sup>th</sup> February 2013 in Fimmere Village Hall

Present:- Councillors, Mike Kerford-Byrnes (MKB) (Chairman), Katherine Grimston (KG) (Vice Chairman), Dr Adrian Wood (AW), Anna Wood (ANNW), Kevin Ochel (KO) and Mike Kirby (MK)

In attendance:-Sharron Chalcraft (Parish Clerk, RFO) (SC)

1. Apologies:-Apologies were received from Councillor Barbara Cunningham (BC) and County Councillor Catherine Fulljames (CF)

#### 2. MINUTES

The minutes of the meeting of 8<sup>th</sup> of January were approved with corrections.

#### 3. COUNTY COUNCILLOR'S REPORT

This was postponed as the County Councillor was unable to attend.

#### 4. MATTERS ARISING

4.01 **APM May Minutes** c/f

4.02 **Village Notice Boards** c/f

4.03 **Drain Cover Land** c/f

4.04 **Greensleeves Development Waste** c/f

4.05 **Moss on pavements** Nothing more has been heard from villagers. SC has spoken to Cliff Monger who has explained that the matter has been handed on to Assets; contact Martin Turner, Assets Manager. SC has spoken to him and learned that the matter has been put in the hands of Simon Marsden and Sean Farrell, OCC Area Technicians. Mr Turner has heard nothing from them since the salt had been spread and had thought the matter dealt with. SC has left messages with Mr Marsden but has received no reply so far, she is to chase the matter up with them and inform CF of developments.

4.06 **Spring Clean (Dog fouling issues)** AW has met with Natalie Holmes and large signs have been placed at either end of the playing field. These warn of surveillance and will be removed in a few weeks but AW has several small signs to replace them with. He has also been provided with a copy of the report on the effects of dog fouling if needed for a future newsletter. SC is to check that she has received this as an email attachment for PC records. Unfortunately Natalie will be leaving shortly; the matter will then be in the hands of the Dog Warden. MK confirms that he has spoken with the particular individual identified who was uncooperative. c/f

- 4.07 **Car valuables signs** c/f
- 4.08 **Fly Tipping** SC has received an email from AVDC confirming that they have removed the boiler shown in the pictures taken by SC. A map showing the exact demarcation between councils was attached and the gist of the email was that they will only remove waste from their area. SC is to forward this to MKB to be raised with OCC as a waste of public money in these stringent times.
- 4.09 **VAS Signs** MKB confirms that Lower Heyford PC has already been able to place a roaming sign. He is investigating their method of fixing and the costs involved. c/f
- 4.10 **Bench request** SC has rung Miskimmon requesting a quote, they had not realised that the quote was needed this early in the year. c/f
- 4.11 **Ragwort** It is confirmed that this was pulled.
- 4.12 **Dog Bin invoice** This has still not been received. c/f
- 4.13 **Banbury Road Signage** SC has heard from Cliff Monger who is unsure about the legalities of fixing the sign to the bench but feels that the location might lead to misunderstanding by motorists. SC is to write to the householders on the corner for permission to fit a sign to the wall.
- 4.14 **List of assets** SC has checked about registering the pond. It is advised that unless paperwork exists this should not be done anyway. In addition to the pond the vas signs and base have to be added, as well as Christmas lights, dog bins, grit bins, the street light and notice boards. SC is to write to the Tomkins and Bonamy-Prices, the other owners of the pond, to see if they have any paper work. All other assets are to be added to the list for next month's meeting.
- 4.15 **Christmas lights** These have been removed. It had been feared that some vandalism had been carried out as MKB discovered the lights partly down and removed them with Charley Grimston's help before the working party was due. KG confirms that it was bad weather which had brought the lights down over the road and that they had then been cleared back to the verge by Alan Jones, villager. AW has secured the power point and MKB takes all the keys etc to keep with the lights till next year.
- 4.16 **Pothole on Fulwell Road** SC has had confirmation from Cliff Monger that these have been put on the 28 day list. More have appeared since then so the situation will need to be watched. MK confirms the presence of orange paint on that part of the road. c/f
- 4.17 **Salt bins** Johnnie Brooks has kindly refilled all the salt bins in the village that needed it. On average one bag will top up four bins. This leaves the PC with only one bag. It is felt that ordering two bags should be considered next year but that the supply for this year should be sufficient. SC is to send a letter of thanks to Mr Brooks.
- 4.18 **Developments at Chippings** SC has received the application, for another entrance to the highway. Having spoken to CDC Laura Bailey has confirmed that she will be making a site visit but that unless she deems the work to the stream an engineering work she will not be requesting any formal applications. SC was referred to EA who

are unsure that any permission will be necessary as the land is not on a designated flood plain. The matter has been passed on within EA who are to get in touch. c/f

- 4.19 **Stiles** SC has written to Mr Beale but has heard nothing yet. KO has confirmed by email the location of the missing stile and this has been forwarded to Sarah Aldous, OCC Footpath Officer. There is another missing stile, towards Finmere by the Pools Plot. KO confirms that a lot of work has been done on the footpath in this area. MKB gives an email contact for the owner of the land by the gated road. SC is to forward this to Sarah.
- 4.20 **Charity Race Poster** This has been placed on the notice board.
- 4.21 **Horse box on Fulwell Rd** KG has approached the owners and the matter is hopefully resolved.
- 4.22 **Cold Calling Signs** MKB has three of these signs and a phone number which hopefully could be used to order more if needed.
- 4.23 **Flooding** Someone has dug out a culvert to the Old Banbury Road ditch. SC is to speak to Cliff Monger, OCC Highways, and check if Highways has carried this out.
- 4.24 **Planning** MKB confirms that it is proposed to make developers pay in future for any expansion to the infrastructure which their constructions may necessitate.

## 5. FINANCIAL REPORT

It was reported that there was £2,423.70 in the Treasurer Account and £5,288.33 in the Business Money Manager Account.

The following had been paid out:

£73.24 to Sharron Chalcraft (admin and running costs)

## 6. S19/137

No requests have been received.

## 7. URGENT BUSINESS

12/01755/F – Orchard Cottage, Mere Rd – demolish existing conservatory, erect oak framed conservatory – no objections were raised by neighbours or the PC.

Details pursuant to Condition 36 (surface water runoff scheme) of planning permission 11/00026/CM at Finmere Quarry – as stated last month all comments have been submitted previously and will be considered in discussions. MKB does not have the paperwork, it may be in correspondence. SC is to obtain a copy if it is not.

## 8. FINMERE LANDFILL SITE UPDATE

There are currently drill towers on top of the mound, these are drilling new gas and leachate wells. Helen Beever, OPES, did send a warning email. They will be here for approximately a week.

## 9. PLAYING FIELD PROGRESS

The solicitor now has the governing documents but nothing has been heard yet. c/f

## 10. PLAYING FIELD CONDITION

The field has been walked and checked this month by AW and MK. There are no problems to report.

## 11. SETTING OF THE DISPENSATION PROCESS

Dispensations can be granted either by a full meeting of the PC, delegated to a sub-committee of councillors or delegated to the clerk. SC gives all present a copy of the dispensation application form for future use. All dispensations applied for must be detailed on the agenda of the meeting they are to be used at and will normally last for the period of the councillor's current term of office. It is decided to delegate this matter to the clerk. Proposed – KO, seconded – ANNW, carried unanimously.

## 12. PARISH REMUNERATION PANEL'S REPORT

SC shows the PC the report on allowance amounts for the next year. It is decided that the PC will continue to pay no allowances. Proposed – KO, seconded – KG, carried unanimously. SC is to post notice of receipt of the report in accordance with regulations.

## 13. CORRESPONDENCE

ORCC membership renewal – membership is to be renewed – proposed – MKB, seconded – KO, carried unanimously

Community services parish update – placed in folder - SC to invite to APM

Skills and Learning service adult learning project – this can be passed on to a member of the community, SC is to try Rosemary Fiander

Details Pursuant to Condition 36 (surface water run-off scheme) of Planning Permission 11/00026/CM (MW.0178/10) – approved – this is to be on next month's agenda

Appeal ref APP/C3105/A/12/2175810 – Land adjacent to 1 White Houses, Mere Road – build pair of semi-detached houses – appeal dismissed – this is to be on next month's agenda

Emails forwarded:-

HS2 draft code of construction practise

HS2 community forum meeting notification (Feb 20<sup>th</sup>)

Usual reports

#### 14. PLANNING APPLICATIONS

12/01755/F – Orchard Cottage, Mere Rd – demolish existing conservatory, erect oak framed conservatory – dealt with under urgent business, see above

Details pursuant to Condition 36 (surface water run-off scheme) of planning permission 11/00026/CM at Finmere Quarry – dealt with under urgent business, see above

13/00007/F – The Chippings, Fulwell Road – new access – no objections

12/01795/F – The Squirrels, Mere Lane – variation to a previously approved two storey extension, increase depth from 3.4 to 4.425 metres on the NE side – comments made previously will be considered, no changes to comments already made

#### 15. ANY OTHER BUSINESS

**Moles** Following reports of moles in the playing field last month KG points out that eucalyptus reportedly stops moles.

**Traffic Flow Monitoring** MKB has heard from Ian Hilstrip and Maria Pearson, OCC, that there is to be monitoring of traffic flow in and around the village. Stay High from Leeds is the company carrying it out. There is no definite information as to who has commissioned this monitoring and why but it is likely that HS2 is carrying it out as part of their environmental impact assessment. Featherbed Lane will shut during the construction phase of HS2 and this will necessitate traffic information. A bat survey is also to take place. Access has been requested to MKB's fields for the setting up of sound monitoring equipment. NAG have confirmed that there will be monitoring of speed, and possible handing out of tickets, over the next two months on the Old Banbury Road, between the Red Lion and the site of the old Kings Head.

**Playing Field Report** SC points out that the cheque written to Mr Hicks for last year's playing field report has not been cashed, despite reminders. There is no sign of a request from the Playing Field committee for payment for this year's report. SC is to contact Phillip Rushforth as an annual report is required by the insurers.

#### 16. DATE OF NEXT MEETING

The date of the next meeting is Tuesday March 5<sup>th</sup>. MKB, KO, AW and ANNW give apologies.

The meeting closed at 9.50 p.m.

**CORRESPONDENCE CIRCULATED**

Clerks and Councils Direct January 2013

Oxfordshire Playbus leaflet and funding request